

THE BASIC RULE OF CONDUCT

To maintain an environment which promotes its educational mission, the College expects its students to respect the persons and property of others, including members of the College community, the educational and administrative process of the College, and the activities of members of the College community conducted in accordance with this rule.

The term “Members of the College Community” means members of the Board of Trustees, academic and non-academic personnel, administrative personnel, and students of the College, including any such persons when on the campus of or at a college function (including off-campus functions and programs) of any of the Claremont Colleges or the Claremont University Center, or other persons on the College campus or at a College function.

The following sections outline kinds of behavior which violate the “Basic Rule of Conduct.”

1. Actions which cause the personal injury or death of another, or which threaten or endanger the personal safety or well-being of others. Such actions include, but are not limited to:
 - a. Participating in a riot or major disturbance.
 - b. Engaging in disorderly conduct.
 - c. Unlawfully using or threatening to use weapons or objects which can be used as weapons.
 - d. Unlawfully possessing or using explosives (including fireworks) or dangerous chemicals (unless authorized for an academic purpose).
 - e. Possessing or storing on campus firearms or ammunition.
 - f. Physically abusing, threatening to abuse, or intimidating another person.
 - g. Engaging in lewd, indecent or obscene conduct.
 - h. Engaging in physical or verbal actions which injure, degrade or disgrace another person, or tend to cause such effects.
 - i. Violating the Claremont McKenna College policy on sexual offenses.
2. Actions which damage or misuse property. Such actions include, but are not limited to:
 - a. Stealing, borrowing without authorization or knowingly possessing stolen property.
 - b. Abusing, mishandling or misappropriating property, equipment, materials, or accounts.
 - c. Damaging or destroying property without legal justification.
 - d. Entering, using or occupying College property without authorization.
 - e. Unauthorized access to computers, computer systems, and computer data.
 - f. Unauthorized altering of computer data.
3. Actions which violate or misrepresent agreements, contracts, documents, or relationships relating to the College and/or its activities. Such actions include, but are not limited to:
 - a. Providing false information on College forms and documents, or to College personnel.
 - b. Forging, altering or misusing College documents.
 - c. Falsely representing any person or organization as an agent or employee of the College.

- d. Using the College name (including the shortened variants “Claremont McKenna,” “McKenna” and/or “CMC”) or the College’s trademarks/service marks: “STAGS”; “ATHENAS”; or “Leaders in the Making” or seal except when authorized by the Board of Trustees, the President, the Dean of Students or the General Secretary of the College. Also included are any combination of the foregoing names, trademarks/service marks and/or seal, including mergers into one word, usage with or without capitalization(s) as one or more words, inclusion as one or more words with/or as part of an Internet website address (irrespective of the highest (“top”) level domain designation used, viz., “.com,” “.org,” etc.) or any other variance of the use of said names, trademarks/service marks and/or seal.
4. Actions which hinder the College Judiciary Board or the Administrative Hearing Officer in the performance of their duties. Such actions include, but are not limited to:
 - a. Engaging in conduct which violates the instructions or procedural rules of the Board, or the Administrative Hearing Officer, or its effective adherence to the CMC Judicial Procedures.
 - b. Interrupting, or obstructing the Hearing or preventing deliberations of the Board or the Administrative Hearing Officer.
5. Actions which violate the Policy on Demonstrations at the Claremont Colleges.
6. Actions which violate the Claremont McKenna College Policy on Alcoholic Beverages.
7. Actions which constitute alcohol or substance abuse. Such actions include, but are not limited to:

Violations of federal or state laws governing the possession, sale and consumption of regulated substances.
8. Actions which violate an order of the President, notice of which has been given prior to such violation. Such an order, issued in unusual or emergency situations, will be given reasonable wide publicity and will have specified starting and expiration times. An order of the President which would subject a person violating it to possible suspension will so plainly state in the text of the order.
9. Actions which violate College administrative regulations (such as quiet hours, key policies, traffic and parking rules, residence hall rules and anti-litter rules).
10. Actions which assist, urge, encourage or solicit another person to violate College rules.
11. Behavior in violation of the Contempt Rule.
12. Actions which violate any other provisions of the CMC Guide to Nonacademic Policies not above designated, if any.

SUMMARY SUSPENSION

Each College President or his or her designated representative after due warning to the person(s) involved, and subject to later review by the duly designated judicial body of the College concerned, has the power on his or her own campus to suspend students of any of the Claremont Colleges who are engaged in actions which endanger the safety and/or property of Members of the Claremont Colleges, which cause damage to the property of the Colleges or which result in disruption or obstruction of the operation of the Colleges. In the absence of the President or his or her designated representative, this power shall be exercised by the chairperson of the Council of the Claremont Colleges, in his or her absence, by the chairperson designate.

Any student who is so suspended shall be given prompt notice of charges and a Hearing [before the duly designated judicial body of the concerned college] within ten (10) days of the imposition of the suspension. Such suspension shall be deemed a “Summary Suspension” and subject to the provisions of **APPENDIX C., XVII.**

PENALTIES

The maximum penalty for conduct which violates the “Basic Rule of Conduct” is Expulsion. Penalties for less serious violations may include Warnings, Fines, Restitution, Work Hours, Counseling, Removal of Activities or Privileges for a Specific Period, Involuntary Removal of Offending Cause, Involuntary Relocation, Suspension of On-Campus Privileges, Conduct Probation, Disciplinary Probation, and Suspension. Unless the President directs otherwise, supervision of penalties shall be by the Dean of Students.

Approved by the CMC Board of Trustees (December 6, 2001)