

Student Name: \_\_\_\_\_

ID Number: \_\_\_\_\_

The purpose of this form is to permit parents who have unusual and extraordinary circumstances with respect to income, such as an interruption or change in employment status, to provide estimated income figures for 2009. These estimated figures may be used in place of base-year (2008) income when calculating financial need. Estimated 2009 income must be verified by a review of the 2008 federal income tax return. Significant differences between estimated figures and 2009 income may result in a revision of the student's financial aid award for the 2009-2010 academic year. If the 2009 tax return is not received by March 1, 2010, the financial aid award will be revised according to base-year income. Complete both sides of this form and return to the Office of Student Financial Aid.

**A. Employment Status:**

1. Who is/was unemployed? (Please complete a separate form for each affected parent)  
 Mother/Stepmother       Father/Stepfather
2. Date of unemployment or date reduced salary became effective: \_\_\_\_\_
3. Gross earnings/wages prior to unemployment:      \$ \_\_\_\_\_
4. Current employment status:       Employed    Unemployed  
Date of reemployment: \_\_\_\_\_  
Gross weekly salary:      \$ \_\_\_\_\_
5. Is other parent currently working?  
 Yes    No   If yes, gross weekly salary:      \$ \_\_\_\_\_

**B. Severance Income**

1. Separation pay received:      \$ \_\_\_\_\_
2. Dollar value of accrued vacation and sick leave received:      \$ \_\_\_\_\_
3. Will unemployment compensation be received?       Yes    No  
If no, explain why: \_\_\_\_\_  
If yes, for how many weeks in 2008: \_\_\_\_\_      2009: \_\_\_\_\_  
Weekly amount of unemployment compensation:      \$ \_\_\_\_\_
4. Weekly amount of other benefits received/to be received:      \$ \_\_\_\_\_  
If yes, for how many weeks in 2008: \_\_\_\_\_      2009: \_\_\_\_\_

**C. Estimated 2009 Income**

Itemize all sources of estimated 2009 income (taxed and untaxed). **Do not leave any line blank.** Write in "N/A" if the item does not apply, and attach any relevant, available documentation.

Mother/Stepmother's Wages, Salaries, Tips	
Father/Stepfather's Wages, Salaries, Tips	
Unemployment Benefits	
Worker's Compensation	
Severance Pay	
Accrued Vacation and Sick Leave	
Net Income from Business, Farm, Rents, Royalties, Partnerships, Estates, Trusts	
Interest Income	
Dividend Income	
Capital Gains	
Pensions, IRA Distributions (excluding rollovers), Annuities	
Public Assistance	
Social Security Benefits (excluding benefits received for the student)	
Alimony	
Deductible IRA and /or Keogh Payments	
Payments to Tax-Deferred Pension and Savings Plan (401(K), 403(B) Plans)	
Child Support for All Children	
Housing, Food, and Other Living Allowances	
Foreign Income Exclusion	
Veteran's Non-Education Benefits	
Other Untaxed Income (explain)	
Other Untaxed Benefits (explain)	

You may attach a statement of additional relevant information that you wish the financial aid committee to consider.

*We certify that the information listed above is a complete and accurate representation of all expected income for 2008. We further certify that if any of the above information changes, we will immediately notify the financial aid office.*

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Mother Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Father Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_