

**The Claremont Colleges
SPECIAL PAYMENT AUTHORIZATION**

- Monthly-Admin
- Monthly-Faculty
- Biweekly Hourly-Staff
- Biweekly Hourly-Students

Regular Run
or

Interim Check

Date Needed _____
After 3:00 PM

Separate Check Yes No

EE ID or SSN	Employee Name	Earnings Code	Account Number	Pay Rate	HOURS			TOTAL EARNINGS			Deduct All Reg Benefits		TIAA Eligible Payment	
					1.5X	2X		1.5X	2X		Yes	No	Yes	No
					REG	OT	DT	REG	OT	OT				
								0.00	0.00	0.00				
TOTAL								0.00						

COMMENTS:

Approval _____

Date _____