



---

## Next Steps to Study Abroad

The attached forms are due by Wednesday, October 19, 2011. CMC cannot pay your stipends until your forms are complete and submitted to the OCS office.

### 1. Complete your CMC Forms:

Student Contract: This form finalizes your acceptance and authorizes CMC to pay your commitment deposit and applicable program costs. CMC CANNOT PAY YOUR COMMITMENT DEPOSIT UNTIL YOU SUBMIT THIS FORM.

Health Report: You are required to have a medical clearance from a doctor to study abroad. You can schedule a physical exam at the Student Health Center (note that **the center is closed** during breaks), or you can ask your personal physician to complete and sign the form. Your program provider will most likely have a separate medical form that also must be completed. You should obtain both CMC's form and your program provider's form so that your doctor can fill them out in a single session. You mail the program form to your program.

Assumption of Risk/Liability Release Form

Housing Preference Form: Return this form to Lyn Hughes in the housing office. We do not need a copy.

Clearance to Go Abroad Form: All offices listed must sign.

Country-Specific Academic Guidelines: This form outlines an academic policies specific to your program.

2. **Apply for your passport**: Your passport must be valid for 6 months beyond your return date.
3. **Contact the consulate** for your destination. Complete the student visa application and gather the paperwork required for your visa. We have enclosed a *Certification Letter*. You may need this letter to obtain your student visa.
4. **Read the Orientation Guide to Study Abroad**. This guide is on-line and has information concerning airfares, mail, money and other information to prepare you to go abroad. This guide will answer many of the questions you might have. <http://www.claremontmckenna.edu/studyabroad/Participants/Workbook.pdf>
5. **Pay attention to your email** from our office and your program provider. Make sure you respond timely to inquiries.
6. **Attend one Pre-Departure Meeting**: You will receive more information concerning dates and location of these meetings through email.
7. **Meet with student alumni** of the program. Our student mentors will be arranging country-specific meetings. Watch for upcoming information on when and where these meetings will take place.
8. **Purchase your airfare**. Once you have your ticket, don't forget to send us your itinerary so we know when you will arrive at your destination.
9. **Send us your mailing address** once you arrive at your destination along with your dorm or homestay address (if different), your cell phone number, your skype address and any other emergency contact information.
10. **Complete our short Evaluation Form** once your study abroad semester is finished. We will send it to you by email.